

**RESOLUTION NO. 2017-32**

**RESOLUTION SETTING FEES & CHARGES FOR AQUATIC CENTER  
EFFECTIVE JULY 1, 2017, AND REPEALING RESOLUTION 2016-27**

**WHEREAS**, the City Code Section 2.601 requires fees and charges to be adjusted annually in July of each year in accordance with Code Section 2.605; and

**WHEREAS**, the Aquatic Center Fees and Charges have been previously set by Resolution 2016-27; and

**WHEREAS**, staff is proposing fee adjustments in accordance with City Code Section 2.605; and

**WHEREAS**, staff has prepared a resolution with the proposed fees and charges attached as Exhibit 1; and

**WHEREAS**, a duly-noticed Public Hearing was held on April 24, 2017.


**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE AS FOLLOWS:**

**Section 1.** The Aquatic Center Fees and Charges listed on Exhibit 1 of this resolution are hereby adopted effective July 1, 2017.

**Section 2.** Resolution 2016-27 is hereby repealed upon the effective date of the foregoing Aquatic Center Fees and Charges listed on Exhibit 1 of this resolution.

**Section 3.** This resolution is effective immediately upon its enactment by the City Council.

**PRESENTED AND PASSED** this 24<sup>th</sup> day of April, 2017.

  
Anna D. Ruggles, City Recorder

**APPROVED** by the Mayor this 24<sup>th</sup> day of April, 2017.

  
Peter B. Truax, Mayor

# Forest Grove Fee Schedule

## Aquatic Center

### Exhibit 1

|  | Adopted Fees - 7/1/16 | Adopted Fees - 7/1/17 |
|--|-----------------------|-----------------------|
| <b>Public and Fitness Swim</b>                       |                       |                       |
| In-City under 2 years                                | 0.00                  | 0.00                  |
| In-City 2-17 years; Senior or Disabled Veteran       | 3.60                  | 3.90                  |
| In-City 18-64 years                                  | 5.15                  | 5.60                  |
| In-City Family                                       | 12.10                 | 13.00                 |
| Outside-City under 2 years                           | 0.00                  | 0.00                  |
| Outside-City 2-17 years; Senior or Disabled Veteran  | 4.65                  | 5.00                  |
| Outside-City 18-64 years                             | 7.50                  | 8.10                  |
| Outside-City Family                                  | 17.00                 | 18.30                 |
| Drop-in Aerobic Fee                                  | 7.25                  | 7.80                  |
| <b>Membership</b>                                    |                       |                       |
| In-City Family                                       | 137.50                | 148.00                |
| In-City Individual                                   | 69.50                 | 74.75                 |
| In-City Senior/ Disabled Veteran                     | 42.25                 | 45.50                 |
| Outside-City Family                                  | 187.00                | 201.00                |
| Outside-City Individual                              | 93.75                 | 101.00                |
| Outside-City Senior/ Disabled Veteran                | 56.00                 | 60.00                 |
| <b>Punch Pass (10 visits)</b>                        |                       |                       |
| In-City 2-17 years; Senior or Disabled Veteran       | 28.75                 | 31.00                 |
| In-City 18-64 years                                  | 42.25                 | 45.50                 |
| Outside-City 2-17 years; Senior or Disabled Veteran  | 38.00                 | 41.00                 |
| Outside-City 18-64 years                             | 61.80                 | 66.50                 |
| <b>Pacific University</b>                            |                       |                       |
| Monthly Fee  | 1,275.00              | 1,371.00              |
| <b>Laminating Service</b>                            |                       |                       |
| Small Card   | 0.75                  | 0.75                  |
| Large  | 2.25                  | 2.25                  |
| <b>Instruction</b>                                   |                       |                       |
| In-City Member (per session)                         | 36.00                 | 38.75                 |
| In-City Non-Member (per session)                     | 53.50                 | 57.50                 |
| Non-Member Senior and Disabled Veteran (per session) | 42.25                 | 45.50                 |
| <b>Instruction</b>                                   |                       |                       |
| Outside-City Member (per session)                    | 36.00                 | 38.75                 |
| Outside-City Non-Member (per session)                | 71.00                 | 76.50                 |
| <b>Lifeguard Training</b>                            |                       |                       |
| Member   | 152.00                | 163.50                |
| In-City Non-Member                                   | 187.00                | 201.00                |
| Out-of City  | 221.00                | 237.75                |
| Lifeguard Challenge                                  | 90.00                 | 96.75                 |
| <b>Pool Rental</b>                                   |                       |                       |
| 1-60 People (per hour)                               | 130.00                | 140.00                |
| 61-100 People (per hour)                             | 152.50                | 164.00                |
| 101-200 People (per hour)                            | 178.00                | 191.50                |
| Staff/Classroom (per hour)                           | 23.75                 | 25.50                 |
| Spray Park Rental (per hour)                         | 64.00                 | 69.00                 |
| <b>School District 15</b>                            |                       |                       |
| Fee per Employee per Hour                            | 18.75                 | 20.25                 |

\* Senior is defined as a person 65 years or older.



*A place where families and businesses thrive.*

|                         |                                    |
|-------------------------|------------------------------------|
| CITY RECORDER USE ONLY: |                                    |
| AGENDA ITEM #:          | 6                                  |
| MEETING DATE:           | 4/24/17                            |
| FINAL ACTION:           | Approved<br>Rec'd 2017-32<br>7.590 |

## CITY COUNCIL STAFF REPORT

**TO:** City Council

**FROM:** Jesse VanderZanden, City Manager

**MEETING DATE:** April 24, 2017

**PROJECT TEAM:** Paul Downey, Director of Administrative Services  
Tom Gamble, Parks and Recreation Director

**SUBJECT TITLE:** Setting Aquatic Center Fees and Charges for FY 2017-18

**ACTION REQUESTED:**

|                                    |                                |                                       |                                     |                                 |  |
|------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|---------------------------------|--|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Order | <input checked="" type="checkbox"/> X | <input type="checkbox"/> Resolution | <input type="checkbox"/> Motion | <input type="checkbox"/> Informational |
|------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|---------------------------------|--|

  
*X all that apply*

**ISSUE STATEMENT:** Aquatic Center fee increases are brought to the City Council for consideration in late April for the increases to be effective as of July 1. Changes in Aquatic Center fees are presented prior to other fee increases so the Aquatic Center can include the revised fees in its summer brochure. Having the correct fees in the brochure reduces confusion for the public. Staff is requesting that the Council establish the new Aquatic Center fees now and has prepared a resolution setting fees for Council consideration.

**BACKGROUND:** City Code Section 2.605 says subsequent fee adjustments prior to completion of the next required cost-of-service study shall be based on the CPI of the percentage of the wage adjustment for City employees.

Staff is proposing a 7.50% increase in aquatic fees as of July 1, 2017. The minimum wage is increasing from \$9.75 per hour to \$11.25 per hour effective July 1, 2017, for a 15.4% increase in the minimum wage. Part-time aquatic staff wages are based on a beginning lifeguard hourly rate which is the minimum wage plus an additional \$0.36 per hour. The additional wage is based on the costs incurred by someone to become a lifeguard. The other part-time staff wages, such as aquatic instructor, are increased based on additional duties and responsibilities. Part-time aquatic staff wages are being proposed to increase by 15.4% to keep pace with the increase in the minimum wage. With the projected full-time staff increases, overall aquatic center wages are projected to increase by 7.50% next year.

A 7.5% increase fees in aquatic fees will also continue the practice of aquatic center admission revenue providing approximately half of the Aquatic Center's operating costs. Staff has prepared the proposed fee schedule using a 7.5% increase. The fees have been rounded up or down where necessary to reduce creating change issues.

The City Council will be asked to approve increases in the City's other fees at its May 22, 2017, meeting.

**FISCAL IMPACT:** A 7.5% increase in Aquatic Center fees would mean approximately \$23,700 in additional revenue in FY 2017-18 if attendance is equal to projected attendance in FY 2016-17.

**STAFF RECOMMENDATION:** Staff recommends the City Council approve the attached resolution.

**ATTACHMENT(s):** Resolution and Exhibit A – Fee Schedule





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## **NOTICE OF PUBLIC HEARING PROPOSED RESOLUTION INCREASING VARIOUS AQUATIC FEES FOR THE CITY OF FOREST GROVE**

**NOTICE IS HEREBY GIVEN** that the Forest Grove City Council will hold a Public Hearing on **Monday, April 24, 2017, at 7:00 p.m.** or thereafter, in the Community Auditorium, 1915 Main Street, Forest Grove, to consider adopting a resolution that would increase various Aquatic fees by seven and half percent (7.5%) percent for the City of Forest Grove. The proposed fees would be effective upon approval by the City Council and shall become effective July 1, 2017.

This hearing is open to the public and interested parties are encouraged to attend. A copy of the report and a list of the proposed fees are available for inspection before the hearing at the City Recorder's Office or by visiting the City's website at [www.forestgrove-or.gov](http://www.forestgrove-or.gov). Written comments or testimony may be submitted at the hearing or sent to the attention of the City Recorder's Office, P. O. Box 326, 1924 Council Street, Forest Grove, OR 97116, prior to the hearing. For further information, please call Anna Ruggles, City Recorder, 503.992.3235.

Anna D. Ruggles, CMC, City Recorder  
City of Forest Grove

**Published NewsTimes ~ Wednesday, April 19, 2017**



Date: APRIL 24, 2017

Agenda Item: 6.

Subject: PUBLIC HEARING AND RESOLUTION NO. 2017-32 SETTING FEES AND CHARGES FOR AQUATIC CENTER (7.5%), EFFECTIVE JULY 1, 2017, AND REPEALING RESOLUTION NO. 2016-27

# CITY COUNCIL MEETING

## Request to Testify at Public Hearing

**Public Hearings –** Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign-in for the Public Hearing prior to the meeting. The Mayor or presiding officer will review the complete hearing instructions prior to testimony. The Mayor or presiding officer will call the individual or group by the name given on the sign-in form. When addressing the Mayor and Council, please move to the witness table (center front of the room). Each person should speak clearly into the microphone and must state their first and last name and provided a mailing address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the Mayor or presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

*Please sign-in below to testify.*

**PROPONENTS:** (Please print legibly)

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

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**OPPONENTS:** (Please print legibly)

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

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**OTHERS:** (Please print legibly)

**First & Last Name:**

**Address:**

**City, State & Zip Code:**

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6605 S.E. Lake Road, Portland, OR 97222  
PO Box 22109 • Portland, OR 97269-2109  
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E-mail: [legals@commnewspapers.com](mailto:legals@commnewspapers.com)

### AFFIDAVIT OF PUBLICATION

State of Oregon, County of Washington, SS  
I, Kathy Snyder, being the first duly sworn,  
depose and say that I am the Accounts  
Receivables Manager of the *Forest Grove  
News-Times*, a newspaper of general  
circulation, published at Forest Grove, in the  
aforesaid county and state, as defined by  
ORS 193.010 and 193.020, that

#### City of Forest Grove


**Notice of Public Hearing-** Proposed  
Resolution Increasing Various Aquatic Fees  
**FGNT93659**

a copy of which is hereto attached, was  
published in the entire issue of said  
newspaper for

1

week in the following issue:

**April 19, 2017**

  
Kathy Snyder, Accounts Receivables Manager

Subscribed and sworn to before me this  
April 19, 2017.

  
NOTARY PUBLIC FOR OREGON

Acct #298024  
PO #: 20165070



**Attn: Anna Ruggles**

City of Forest Grove  
PO Box 326  
Forest Grove, OR 97116  
Size: 2 x 3.614"

Amount Due: \$69.03\*

\*Please remit to the above address.

### NOTICE OF PUBLIC HEARING PROPOSED RESOLUTION INCREASING VARIOUS AQUATIC FEES FOR THE CITY OF FOREST GROVE

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City of Forest Grove  
Publish 04/19/2017.

FGNT15893659